

**AGENDA**  
**BOARD OF CONTROL**

***Mayor's Conference Room***  
***Monday, Oct. 9, 2017 2:30 PM***

<b>Action</b>	<b>Description</b>	<b>Reference No.</b>
1. Amend – Transportation Services – Human Svs		BC-17-191
2. Amend – Sand & Aggregate Supplies		BC-17-192
3. Renew – Purchase of Sodium Chloride (Road Salt)		BC-17-193
4. Amend – 2017 Sidewalk Replacement Program		BC-17-194
5. Amend – Public Safety Software Upgrade – Information Systems		BC-17-195
6. Award – Rehabilitation of city-owned home at 1462 Belle		BC-17-196
7. Award – Rehabilitation of city-owned home at 1461 St. Charles and 1472 Belle		BC-17-197
8. Award – Professional Svs Contract – Re: City Resiliency Planning Initiative		BC-17-198
9. Award – Professional Svs Contract – Re: Private Property Development Inspection Services		BC-17-199
10. Award – Professional Design Svs Contract – Re: Renovation/ Upgrade of Police Firing Range		BC-17-200
11. Award – High Rate Treatment Equipment Procurement Contract		BC-17-201
12. Amend – Professional Svs Contract – Re: Legal Services		BC-17-202
13. Amend – Professional Svs Contract – Re: Legal Services		BC-17-203

**Next Meeting is Monday, October 23, 2017 at 2:30 PM**

Mayor  
Finance Director  
Law Director  
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-191

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Transportation Services – Division of Human Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Human Services, and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract with Senior Transportation Connection (STC) in the amount of \$20,000 to provide Transportation Services through December, 2017. Contract award with STC now totals \$50,000.

Senior Transportation Connection submitted the best responsive and responsible proposal for the services required in RFP No. 16-014.

Contracting Authority:	Ordinance 43-16A \$65,000
Contracting Balance:	\$20,000 / \$2,247
Funding:	Office on Aging III Fund
Account Distribution:	250-4020-442-39-10 \$36,000
Account Balance:	(\$3,186) / (\$23,567)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Contractual Services
Commodity Code:	962-089
Bid Reference:	RFP No. 16-014

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



# Memo

**To:** Kim Smith, Finance

**From:** Toni Gelsomino, Human Services

**Date:** September 6, 2017

**Re:** Board of Control – Senior Transportation Connection

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I am requesting Board of Control approval to increase spending authority from \$30,000 to \$50,000 in our contract with Senior Transportation Connection for 2017. A contract not to exceed \$50,000.00 will reimburse the cost of non-emergency medical transportation for eligible Lakewood senior citizens paid from account 250-4020-442-39-10.

We continuously assess transportation needs and resources in our community. Our contract with Senior Transportation Connection not only provides quality, senior citizen focused transportation to our participants but also provides comprehensive scheduling, routing and data collection of all medical transports.

Please contact me at 6687 for further information. Thank you for your consideration of this request.

Oct 4, 2017 3:10:59 PM EDT

File Edit Commands Help

SUPERION  
NaviLine

- 250-4020-442.39-10
- Account miscellaneous
- Budget miscellaneous
- Encumbrances
- Pre-encumbrances
- Transactions
- Detail by date
- Detail by code
- Detail by year & p
- Pending by date
- Pending by code
- Pending by year
- Procurement car

#### Account information

Contractual Services / Other  
Fiscal year: 2017 Dr  
Budget: 36,000.00  
Committed: 41,252.65  
Balance: 5,252.65

#### Project Data

Project Entry Optional

#### Account Balance by Period

Q 04 April	2,743.96	12,940.15
Q 05 May	5,440.95	18,381.10
Q 06 June	.00	18,381.10
Q 07 July	5,762.61	24,143.71
Q 08 August	10,038.16	34,181.87
Q 09 September	5,004.00	39,185.87
Q 10 October	.00	39,185.87

#### Payment information

Vendor	(* indicates pending)	Total
Q ACE TAXI SERVICE, INC.		12,752.65
Q SENIOR TRANSPORTATION CONNECTI		26,433.22

#### Encumbrances

PO #	Vendor	Balance
Q 087083	ACE TAXI SERVICE, INC	.00
Q 087421	SENIOR TRANSPORTATION	2,066.78

#### Pre Encumbrances

Type	Req/PO	Project	Balance
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#### Segment/Balance Details

Fund	250	Office on Aging IIIB Fund
Department	40	Human Services
Division	20	Aging
Activity basic	44	Public Health
Sub activity	2	Public Health
Element	39	Contractual Services
Object	10	Other

Original Budget	36,000.00
Revised Budget	.00
Current expenditures	5,004.00
YTD expenditures	34,181.87
Unposted expenditures	.00
Encumbrances	2,066.78
Unposted encumbrances	.00
Pre encumbrances	.00

Print

Cancel

Exit

Previous acc...

Next account

2016

2018

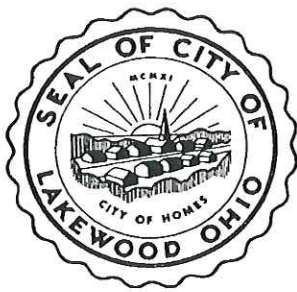
Account activi...

Pending trans...

Images

Budget alloca...





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-192

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

Subject: **Amend Contract – Sand & Aggregate Supplies**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, I am submitting for your consideration this request to amend a contract with Shelly Materials, Inc. in an amount of \$15,000 for the Purchase of additional Sand & Aggregate Supplies for the City. This is the final of (2) additional one-year renewal options available to the City, contract effective January 1, 2017 through December 31, 2017. Contract with Shelly Materials, Inc. now totals \$45,000.

Shelly Materials, Inc. submitted the best responsive and responsible bid for Sand & Aggregate Supplies as outlined in Bid No. 15-003.

Contracting Authority:	Ordinance 43-16A \$45,000
Contracting Balance:	\$15,000 / \$0.00
Funding:	Enterprise Funds
Account Distribution:	501-3062-431-46-12 \$13,500
	510-3070-431-46-12 \$12,500
	101-3010-451-46-12 \$0
Account Balance:	(\$4,000) / (\$19,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Repair Parts & Supplies – Sand & Aggregate
Commodity Code:	750-035
Bid Reference:	Bid No. 15-003

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



## Smith, Kim

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**From:** Smith, Kim  
**Sent:** Thursday, September 14, 2017 3:15 PM  
**To:** Pae, Jennifer  
**Subject:** Ord 43-16A - Substitute 1

I created a substitute Ord 43-16A under Finance; Council Docket Items to be submitted prior to adopting 43-16A.

I have increased Sand & Aggregate \$15,000 (from \$30K to \$45K), because Parks needs to purchase sand for the volleyball courts at Lakewood Park.

They do this about every (5) years (according to Kurt Matej).

He will be moving forward with the purchase against the MUG PO to Shelly Materials, where we have enough money on the PO –

We will need to transfer the expenditure from the PO account to 101-3010-451-46-12 after payment.

And, I will need to take the increase to BOC to match our current contracting authority to cover the purchase (\$30,000). I will then have to go back to BOC after we get more contracting authority to cover the MUG purchases through 12/31/2017.

I hope this makes sense.

**Kim E. Smith**  
**Purchasing Manager**  
**City of Lakewood**  
**12650 Detroit Ave.**  
**Lakewood, OH 44107**  
**P 216-529-6075**  
**F 216-529-6806**  
[Kim.Smith@lakewoodoh.net](mailto:Kim.Smith@lakewoodoh.net)  
[www.onelakewood.com](http://www.onelakewood.com)



*Lakewood's mission in the application of Lean Six Sigma principles is to provide exceptional customer service that meets or exceeds our citizens' expectations and maintains a vibrant, competitive community.*



- 501-3062-431-46-12
- ☒ Account miscellaneous
  - ☒ Budget miscellaneous
  - ☒ Encumbrances
  - ☒ Pre-encumbrances
  - ☒ Transactions
  - ☒ Detail by date
  - ☒ Detail by code
  - ☒ Detail by year & code
  - ☒ Pending by date
  - ☒ Pending by code
  - ☒ Pending by year
  - ☒ Procurement card

Print  
Cancel  
Exit

**Account Information**  
 Q Repair Parts & Supplies / Sand & Aggregate  
 Fiscal year: 2017 Dr  
 Budget: 13,500.00  
 Committed: 12,500.00  
 Q Balance: 1,000.00

**Account Balance by Period**

Q 03 March	1,529.87	3,668.27
Q 04 April	.00	3,668.27
Q 05 May	.00	3,668.27
Q 06 June	1,250.68	4,918.95
Q 07 July	1,735.79	6,654.74
Q 08 August	.00	6,654.74
Q 09 September	521.85	7,168.60

**Encumbrances**

PO #	Vendor	Balance
Q 667373	SHELLY MATERIALS, INC	5,331.40

**Project Data**  
 Project Entry: Optional

**Payment Information**

Vendor	(* indicates pending)	Total
Q SHELLY MATERIALS, INC		7,168.60

**Pre Encumbrances**

Type	Req/PO	Project	Balance
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- 510-3070-431-46-12
- ☒ Account miscellaneous
  - ☒ Budget miscellaneous
  - ☒ Encumbrances
  - ☒ Pre-encumbrances
  - ☒ Transactions
  - ☒ Detail by date
  - ☒ Detail by code
  - ☒ Detail by year & code
  - ☒ Pending by date
  - ☒ Pending by code
  - ☒ Pending by year
  - ☒ Procurement card

Print  
Cancel  
Exit

**Account Information**  
 Q Repair Parts & Supplies / Sand & Aggregate  
 Fiscal year: 2017 Dr  
 Budget: 12,500.00  
 Committed: 12,500.00  
 Q Balance: .00

**Account Balance by Period**

Q 04 April	1,572.18	4,734.03
Q 05 May	.00	4,734.03
Q 06 June	1,250.68	5,984.71
Q 07 July	1,333.14	7,317.85
Q 08 August	.00	7,317.85
Q 09 September	.00	7,317.85
Q 10 October	.00	7,317.85

**Encumbrances**

PO #	Vendor	Balance
Q 097373	SHELLY MATERIALS, INC	5,182.15

**Project Data**  
 Project Entry: Optional

**Payment Information**

Vendor	(* indicates pending)	Total
Q SHELLY MATERIALS, INC		7,317.85

**Pre Encumbrances**

Type	Req/PO	Project	Balance
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- 101-3010-451-46-12
- ☒ Account miscellaneous
  - ☒ Budget miscellaneous
  - ☒ Encumbrances
  - ☒ Pre-encumbrances
  - ☒ Transactions
  - ☒ Detail by date
  - ☒ Detail by code
  - ☒ Detail by year & code
  - ☒ Pending by date
  - ☒ Pending by code
  - ☒ Pending by year
  - ☒ Procurement card

Print  
Cancel  
Exit

**Account Information**  
 Q Repair Parts & Supplies / Sand & Aggregate  
 Fiscal year: 2017 Dr  
 Budget: .00  
 Committed: .00  
 Q Balance: .00

**Account Balance by Period**

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

**Encumbrances**

PO #	Vendor	Balance
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**Project Data**  
 Project Entry: Optional

**Payment Information**

Vendor	(* indicates pending)	Total
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**Pre Encumbrances**

Type	Req/PO	Project	Balance
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**Segment/Balance Details**

Fund	101	General Fund	Original Budget	.00
Department	39	Public Works	Revised Budget	.00
Division	10	Parks	Current expenditures	.00
Activity basic	45	Culture and Recreation	YTD expenditures	.00
Sub activity	1	Culture and Recreation	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	.00
Object	12	Sand & Aggregate	Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-193

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Purchase of Sodium Chloride (Road Salt)**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works - Division of Streets, I am submitting for your consideration this request to enter into a contract with **Cargill Deicing Technology** in an amount not to **exceed \$250,000** for the purchase of **Sodium Chloride (Rock Salt)**. **Cargill Deicing Technology** shall provide Road Salt at **\$52.29/ton** for Dump Delivery of **\$62.03/ton** for Piler Delivery. **Contract effective November 1, 2017 through October 31, 2018; this is the second of (2) additional one-year renewal options available against this contract.** The City is committed to 80% of our 3,500 ton requirement and there is no maximum. Vendor shall provide 24-72 hour delivery.

Road Salt is purchased through the rules established by the Purchasing Consortium for Sodium Chloride as adopted July 23, 2014 on Resolution 8751-14 by City Council.

Contracting Authority:	Ordinance 43-16A	\$300,000	
Contracting Balance:	\$149,653 / (\$100,347)		spent \$150,347 Jan-Apr 2017
Funding:	SCMR & State Highway Fund		
Account Distribution:	211-3030-435-42-04	\$75,000	
	201-3030-435-42-04	\$140,000	
Account Balance:	\$64,653 / (\$185,347)		
Contract Approved by Law:	Yes _____ / No _____ / PO _____		
Object Code:	Operating Supplies - Salt		
Commodity Code:	775-045		
Bid Reference:	Purchasing Consortium for Sodium Chloride		

  
Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





## **CITY OF LAKEWOOD, OH SODIUM CHLORIDE (Road Salt)**

96/97 Season	\$39.20/ton
97/98 Season	\$34.44/ton
98/99 Season	\$30.18/ton
99/00 Season	\$20.70/ton
00/01 Season	\$22.24/ton
01/02 Season	\$27.70/ton
02/03 Season	\$26.65/ton
03/04 Season	\$31.05/ton
04/05 Season	\$31.05/ton
05/06 Season	\$31.88/ton
06/07 Season	\$32.63/ton
07/08 Season	\$32.98/ton
08/09 Season	\$39.57/ton
09/10 Season	\$43.53/ton
10/11 Season	\$44.84/ton
11/12 Season	\$45.59/ton
12/13 Season	\$34.02/ton
13/14 Season	\$29.40/ton
<b>14/15 Season*</b>	\$49.39/ton
<b>15/16 Season*</b>	\$56.29/ton
<b>16/17 Season*</b>	\$53.29/ton
<b>17/18 Season*</b>	\$52.29/ton

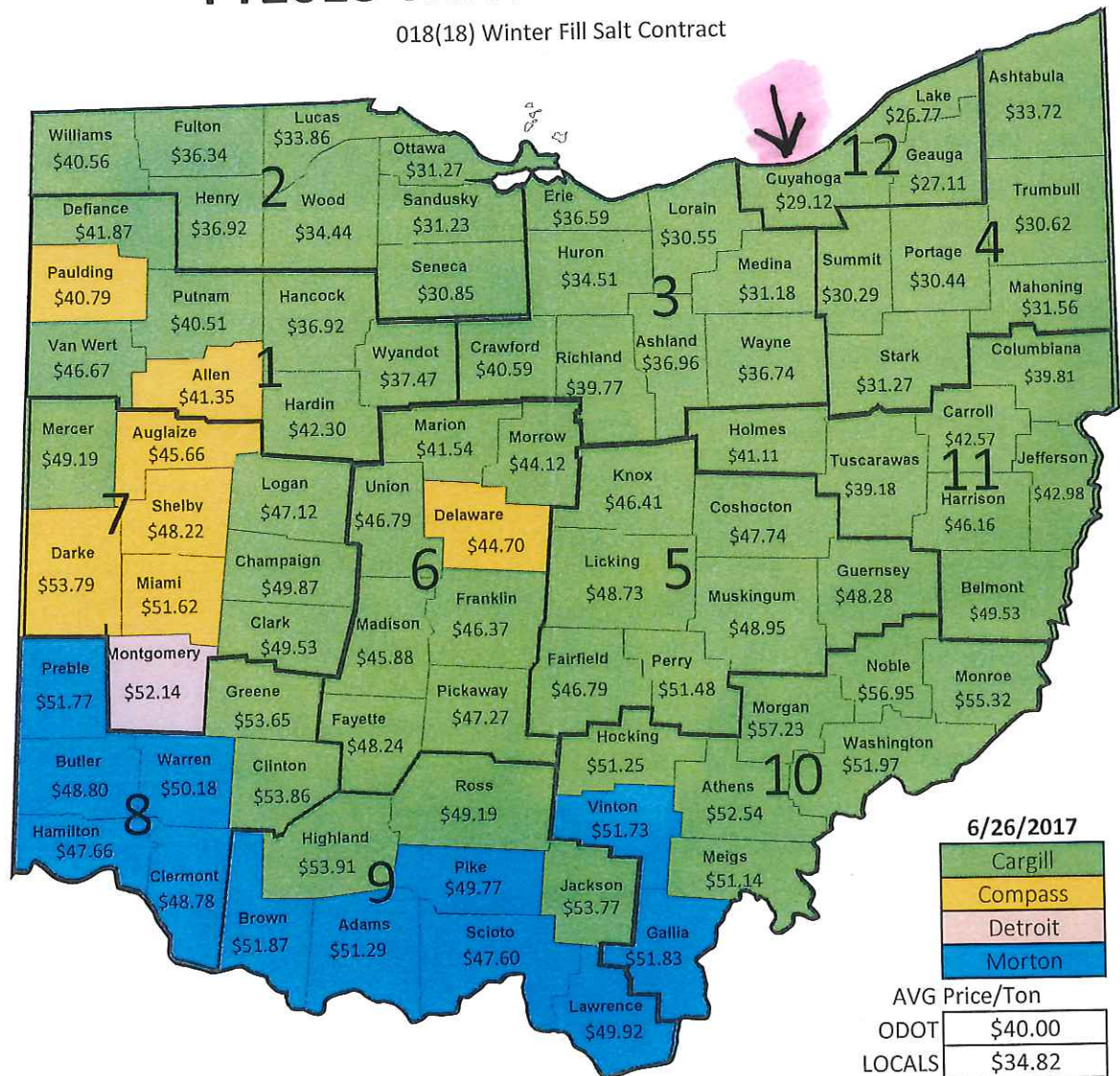
**\*Brecksville Salt Consortium**



# OHIO DEPARTMENT OF TRANSPORTATION

## FY2018 WINTER FILL PRICING

018(18) Winter Fill Salt Contract





Sep 19, 2017 10:28:36 AM EDT  
File Edit Commands Help  
PUBLIC SECTOR  
NavLine

211-3030-435.42-04

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
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- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Print  
Cancel  
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**Account information**  
Q Operating Supplies / Salt  
Fiscal year: 2017 Dr  
Budget: 75,000.00  
Committed: 14,650.18  
Q Balance: 60,349.82

**Account Balance by Period**

Q	Month			
Q 06	June	.00	10,346.95	
Q 07	July	.00	10,346.95	
Q 08	August	.00	10,346.95	
Q 09	September	.00	10,346.95	
Q 10	October	.00	10,346.95	
Q 11	November	.00	10,346.95	
Q 12	December	.00	10,346.95	

**Encumbrances**

PO #	Vendor	Balance
Q 087054	NATURE'S OWN SOURCE,	4,303.23

**Project Data**  
Project Entry Optional

**Payment information**

Vendor	(* indicates pending)	Total
Q NATURE'S OWN SOURCE, LLC		3,096.77

**Pre Encumbrances**

Type	Req/PO	Project	Balance
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Sep 19, 2017 10:28:54 AM EDT  
File Edit Commands Help  
PUBLIC SECTOR  
NavLine

201-3030-435.42-04

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

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Next account  
2016  
2018  
Account activi...  
Pending trans...  
Images  
Budget alloca...

**Account information**  
Q Operating Supplies / Salt  
Fiscal year: 2017 Dr  
Budget: 140,000.00  
Committed: 140,000.00  
Q Balance: .00

**Account Balance by Period**

Q	Month			
Q 03	March	26,969.53	105,765.45	
Q 04	April	33,234.55	140,000.00	
Q 05	May	.00	140,000.00	
Q 06	June	.00	140,000.00	
Q 07	July	.00	140,000.00	
Q 08	August	.00	140,000.00	
Q 09	September	.00	140,000.00	

**Encumbrances**

PO #	Vendor	Balance
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**Project Data**  
Project Entry Optional

**Payment information**

Vendor	(* indicates pending)	Total
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**Pre Encumbrances**

Type	Req/PO	Project	Balance
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**Segment/Balance Details**

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances
201	State Highway fund	30	Public Works	30	Street Maint. & Repair	43	Streets and Highways	5	Streets and Highways	42	Operating Supplies	04	Salt

Original Budget	140,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	140,000.00
Unposted expenditures	.00
Encumbrances	.00
Unposted encumbrances	.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-194

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend Contract – 2017 Sidewalk Replacement Program**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with F.P. Allega Concrete Construction Corp. in the amount of \$40,000 to perform additional work on the 2017 Sidewalk Replacement Program. Contract with F.P. Allega Concrete Construction Corp. now totals \$640,000.

F.P. Concrete Construction Corp. submitted the lowest and best responsive and responsible bid for the Sidewalk Replacement Program as outlined in Bid No. 17-008.

Contracting Authority:	Ordinance 56-16 \$800,000
Contracting Balance:	\$160,000 / \$120,000
Funding:	Capital Projects Fund
Account Distribution:	401-3030-470-84-40 Project #170100 \$650,000
Account Balance:	\$50,000 / \$10,000
Contract Approved by Law:	Yes ____ / No ____ / PO ____
Object Code:	Sidewalk Program
Commodity Code:	909-076
Bid Reference:	Bid No. 17-008

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





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## MEMORANDUM

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**DATE:** October 3, 2017  
**TO:** Board of Control  
**FROM:** Roman Ducu –Project Manager – Public Works  
**RE:** 2017 Sidewalk Program Project # 170100 Bid No.17-008

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I recommend the City of Lakewood increase the PO Amount for F.P. Allega Concrete Construction Corp from \$600,000 to \$640,000 to complete sidewalk repairs for Residents and City owned properties. F. P Allega was also the lowest bidder.

Respectfully,

Roman Ducu  
Project Manager  
Public Works

2017 Sidewalk Replacement Program:

Bid Item		Unit	Estimated Quantities	Unit Price for Labor ONLY	Unit Price for Material ONLY	Unit Price for both Labor & Materials	Item Total for both Labor & Materials
1	4" Sidewalk, includes removal, installation, all restoration	SF	70,000	3.74	3.00	6.74	471,800 <sup>00</sup>
2	6" Sidewalk, includes removal, installation with MS concrete, and all restoration	SF	10,000	3.85	3.41	7.26	72,600 <sup>00</sup>
3	Curb Ramp, Includes curb and detectable warning plates	EA	2	200 <sup>00</sup>	210 <sup>00</sup>	410 <sup>00</sup>	820 <sup>00</sup>
4	Curb, Type, 6	LF	30	15 <sup>00</sup>	5.00	20 <sup>00</sup>	600 <sup>00</sup>

2017 Sidewalk Program (Items 1,2,3,4) TOTAL

**545,820<sup>00</sup>**

Contingency Quantity to be used as directed by the City of Lakewood

Contractor Signature:

*Frank P. Allen, Pres.*



Oct 3, 2017 3:53:21 PM EDT

File Edit Commands Help

**SUPERION**  
NaviLine®

**Project 170100-2017**

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

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### Project Information

Description: 2017 Sidewalk Program  
Status: Active  
Estimate: 650,000.00  
Type: CP Capital Projects  
Sub type: SD Sidewalk Program  
Start/stop dates: 1/01/2017 -  
1st month of FY: 00  
Source of funds:

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### Project Year-to-Date

FY:	Balance
2017	159,928.06
Budget:	650,000.00
Actual:	490,071.94
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

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### Project Code

There are no user defined code fields for this project

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### Project Life-to-Date

FY(s):	Balance
0000 - 9999	159,928.06
Budget:	650,000.00
Actual:	490,071.94
Unposted:	.00
Pre-encumbrance:	.00
Encumbrance:	.00
Pending:	.00

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Account Number	Description	Budget	Actual
401-3030-470.84-40	Sidewalk Repair	650,000.00	490,071.94

Print

< Cancel

X Exit

Next project

Previous proj...

2016

2018

Project activit...

Change balan...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-195

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend of Contract – Public Safety Software Upgrade – Division of Information Systems**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Superior, LLC in the amount of \$30,000 to include the purchase of software and installation services for the Fire Department of the Public Safety Software Upgrade Project. Project includes software upgrades to the Police, Fire, and EMS computer aided dispatch system (CAD), the Police records management system (RMS), the Police jail management system (JMS), and the Police mobile computing terminal system (MCT). Public Safety Software Upgrade to be paid for through the 2017 Capital Lease Program. Contract with Superior, LLC now totals \$655,000.

As this upgrade is to our existing Superior Naviline software system and has been in place for 20 years, it is considered Sole Source.

Contracting Authority:	Ordinance 52-16 \$2,500,000
Contracting Balance:	\$251,867 / \$231,867
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #173020 \$30,000
Account Balance:	\$30,000 / \$0.00
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Public Safety CAD Upgrade
Commodity Code:	208-000
Bid Reference:	Sole Source

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





# Memo

**To:** Kim Smith, Purchasing Manager  
**From:** Michael Coletta, Information Technology Manager  
**CC:** Jennifer Pae, Finance Director  
Keith Schuster, Assistant Finance Director  
Scott Gilman, Fire Chief  
**Date:** 9/26/2017  
**Re:** Superion Software Upgrade Fire Department

---

This is a request to amend the Public Safety CAD Upgrade project (project # 173020) to include the purchase of software and installation services from Superion for the Fire department. The software includes 11 licenses for MCT (Mobile Computing Terminal), a CAD to PulsePoint interface, and a CAD to Sansio HealthEMS interface. The MCT software will provide Fire and EMS personnel detailed run information from dispatchers, the ability to update run status, the ability to message other units, see real-time map location of other trucks, engines and squads as well as have access to the occupancy data from Firehouse. In addition, the PulsePoint interface will allow for continued use of the PulsePoint app with the new OneSolution CAD system. The Sansio interface will allow for the necessary information from CAD to populate the cloud-based EMS billing system known as HealthEMS.

The total cost of this software is \$24,621. As this software is proprietary to the CAD vendor Superion, I believe this is a sole source service.

I respectfully request the Board of Control to approve this proposed expenditure. The funds needed to cover this expenditure reside in the Lakewood Hospital Fund.



## Add-On Quote

### Quote Prepared By:

Brian Rennie  
4000 OSSl Court  
High Point, NC 27265  
Phone: 336-878-1287 Fax: (407) 304-1272  
Email: brian.rennie@sungardps.com

### Quote Prepared For:

Michael Coletta, Information Systems Manager  
Lakewood Police Dept.  
12650 Detroit Avenue  
Lakewood, OH 44107  
(216) 529-6666

Quote Q-00029190 Date 09/18/2017 Valid Until 12/17/2017

### License Fees

#### Mobile

Product Code	Product Name
MCT-AVL-CLIENT	ONESolution MCT Client AVL License
MCT-CLIENT	ONESolution MCT Client-Digital Dispatch

Quantity	Ext Price	Maintenance
11	1,100.00	176.00
11	8,800.00	1,408.00
<b>Totals:</b>	<b>\$9,900.00</b>	<b>\$1,584.00</b>

### Professional Services

#### Mobile

Product Code	Product Name
MCT-TTT-TRN-FE-L1	ONESolution MCT Train-the-Trainer
	Training-Fire/EMS-L1

Proj Mgmt	Installation	Tech Svcs	Training	Impl Svcs	Consulting	Development	Total Services
-	-	-	5,120.00	-	-	-	5,120.00
<b>Totals:</b>	<b>-</b>	<b>-</b>	<b>\$5,120.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$5,120.00</b>

#### Services

Product Code	Product Name
PS-PM	Project Management

Proj Mgmt	Installation	Tech Svcs	Training	Impl Svcs	Consulting	Development	Total Services
640.00	-	-	-	-	-	-	640.00
<b>Totals:</b>	<b>\$640.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$640.00</b>

### Product & Services

License Fees:	\$9,900.00
Professional Services:	\$5,760.00
Subtotal:	\$15,660.00

### Discounts

License Fee Discount:	\$4,950.00
-----------------------	------------

### Product & Services Totals

Net License Fees:	\$4,950.00
Net Professional Services:	\$5,760.00



**Total:** \$10,710.00  
**Maintenance:** \$1,584.00

### Product Notes

MCT-CLIENT: Purchase of base product includes the following features.  
-ONESolution MCT Client-Digital Dispatch (MCT-CLIENT)  
-ONESolution MCT Client-MAPS (MCT-MAP)  
-Client access to Message Switch

### Comments:

Estimated travel and living of \$1500 is not included on quote

### Payment terms as follows, unless otherwise notated below for Special Payment Terms by Product:

License, Project Planning, Project Management, Consulting, Technical Services, Conversion, Third Party Product Software and Hardware Fees are due upon execution of this Quote. Project Management Fees will be invoiced as one combined fee. Training fees and Travel & Living expenses are due as incurred monthly. Installation is due upon completion. Custom Modifications, System Change Requests or SOW's for customization, and Third Party Product Implementation Services fees are due 50% on execution of this Quote and 50% due upon invoice, upon completion. Unless otherwise provided, other Professional Services are due monthly, as such services are delivered. Additional services, if requested, will be invoiced at then-current rates. Any shipping charges shown are estimated only and actual shipping charges will be due upon invoice, upon delivery.

Annual Subscription Fee(s): Initial annual subscription fees are due 100% on the Execution Date. The initial annual subscription term for any subscription product(s) listed above shall commence on the Execution Date of this Agreement and extend for a period of one (1) year. Thereafter, the subscription terms shall automatically renew for successive one (1) year terms, unless either party gives the other party written notice of non-renewal at least sixty (60) days prior to expiration of the then-current term. The then-current fee will be specified by Superior in an annual invoice to Customer thirty (30) days prior to the expiration of then-current annual period.

Superior Application Annual Support (Maintenance): Customer is committed to the initial term of Maintenance for which the support fee is included in the License fee(s) and begins upon execution of this Quote and extends for a twelve (12) month period. Subsequent terms of Maintenance will be for twelve (12) month periods, commencing at the end of the prior support period. Maintenance fees shown are for the second term of support and which shall be due prior to the start of that term. Fees for subsequent terms of Maintenance will be due prior to the start of each term at the then prevailing rate. Except for the second term of Maintenance for which Superior is committed, subsequent terms will renew automatically until such time a party receives written notice from the other party thirty (30) days prior to the expiration of the then current term. Notification of non renewal is required prior to the start of the renewal term. Customer will be invoiced, and payment is due, upon renewal.

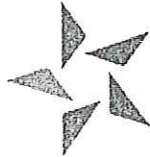
Third Party Product Annual Support Fees: The support fee for the initial annual period is included in the applicable Third Party Product License fees(s) unless otherwise stated. Subsequent terms invoiced by Superior will renew automatically at then-prevailing rates until such time Superior receives written notice of non-renewal from the Customer ninety (90) days in advance of the expiration of the then-current term. Notification of non-renewal is required prior to the start of the renewal term. Customer will be invoiced, and payment is due, upon renewal. As applicable for certain Third Party Products that are invoiced directly by the third party to Customer, payment terms for any renewal term(s) of support shall be as provided by the third party to Customer.

### Additional Terms:

This Quote constitutes an Amendment to the Software License & Services Agreement and the Maintenance Agreement (together, the "Contract and Agreement") by and between the parties hereto. The product and pricing information detailed above comprises the "Exhibit 1" schedule attached to this Amendment. Except as otherwise provided herein, all terms and conditions of the Contract and Agreement shall remain in full force and effect.

Any interfaces listed above are interfaces only. Customer shall be responsible for obtaining the applicable software, hardware and system software from the appropriate third party vendor.





# SUPERION

## Add-On Quote

### Quote Prepared By:

Brian Rennie  
4000 OSSJ Court  
High Point, NC 27265  
Phone: 336-878-1287 Fax: (407) 304-1272  
Email: brian.ennie@sungardps.com

### Quote Prepared For:

Michael Coletta, Information Systems Manager  
Lakewood Police Dept.  
12650 Detroit Avenue  
Lakewood, OH 44107  
(216) 529-6666

Quote	Date	Valid Until
Q-00029055	09/01/2017	11/30/2017

### License Fees

#### Services

Product Code	Product Name
OS-PSJ-CDM	ONESolution Public Safety & Justice Development & Maintenance

Quantity	Ext Price	Maintenance
1	-	880.00
<b>Totals:</b>	<b>\$0.00</b>	<b>\$880.00</b>

### Professional Services

#### Services

Product Code	Product Name	Proj Mgmt	Installation	Tech Svcs	Training	Impl Svcs	Consulting	Development	Total Services
OS-PSJ-CDM	ONESolution Public Safety & Justice Development & Maintenance	1,280.00	-	-	-	-	-	5,600.00	6,880.00
PS-IN	Installation	-	1,400.00	-	-	-	-	-	1,400.00
<b>Totals:</b>		<b>\$1,280.00</b>	<b>\$1,400.00</b>					<b>\$5,600.00</b>	<b>\$8,280.00</b>

### Product & Services

License Fees:	\$0.00
Professional Services:	\$8,280.00
Subtotal:	\$8,280.00
<b>Total:</b>	<b>\$8,281.00</b>
Maintenance:	\$880.00

### Comments:

Superion will install and configure a dedicated interface service for exporting data to PulsePoint. CAD data that is relevant to PulsePoint will be written into a separate SQL database that will be monitored and processed by PulsePoint.

PulsePoint will provide the agency with a configuration tool for filtering CAD events that are allowed to pass to PulsePoint for citizen alerting.





## Add-On Quote

### Quote Prepared By:

Brian Rennie  
4000 OSSI Court  
High Point, NC 27265  
Phone: 336-878-1287 Fax: (407) 304-1272  
Email: brian.ennie@sungardps.com

Quote  Date  Valid Until

### License Fees

#### Computer-Aided Dispatch

Product Code	Product Name
CAD-INT-GEN	Sansio Interface

Quantity	Ext Price	Maintenance
1	7,500.00	1,200.00
<b>Totals:</b>	<b>\$7,500.00</b>	<b>\$1,200.00</b>

### Professional Services

#### Computer-Aided Dispatch

Product Code	Product Name
CAD-INT-GEN	Sansio Interface

Proj Mgmt	Installation	Tech Svcs	Training	Impl Svcs	Consulting	Development	Total Services
Ext Price:	480.00	1,400.00	-	-	-	-	1,880.00
<b>Totals:</b>	<b>\$480.00</b>	<b>\$1,400.00</b>	-	-	-	-	<b>\$1,880.00</b>

#### Product & Services

License Fees:	\$7,500.00
Professional Services:	\$1,880.00
Subtotal:	\$9,380.00

#### Discounts

License Fee Discount:	\$3,750.00
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#### Product & Services Totals

Net License Fees:	\$3,750.00
Net Professional Services:	\$1,880.00
<b>Total:</b>	<b>\$5,630.00</b>
Maintenance:	\$1,200.00

### Payment terms as follows, unless otherwise notated below for Special Payment Terms by Product:

License, Project Planning, Project Management, Consulting, Technical Services, Conversion, Third Party Product Software and Hardware Fees are due upon execution of this Quote. Project Management Fees will be invoiced as one combined fee. Training fees and Travel & Living expenses are due as incurred monthly. Installation is due

Oct 5, 2017 9:51:59 AM EDT  
File Edit Commands Help

**Print screen - RION**

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**Project 173020-Public**

- ☒ Account types
- ☒ Assets
- ☒ Expenditures
- ☒ Liabilities
- ☒ Revenues
- ☒ Encumbrances
- ☒ Miscellaneous info
- ☒ Pending transaction
- ☒ Pre-encumbrances
- ☒ Project detail balance

### Project Information

Description: Public Safety CAD Upgrade  
Status: Active  
Estimate: 800,000.00  
Type: CL Capital Lease  
Sub type: 5Y 5-Year Capital Lease  
Start/stop dates: 1/01/2017 -  
1st month of FY: 00  
Source of funds:

### Project Code

There are no user defined code fields for this project

### Project Year-to-Date

FY:	Balance	785,663.31
Budget:	830,000.00	
Actual:	44,336.69	
Unposted:	.00	
Pre-encumbrance:	.00	
Encumbrance:	.00	
Pending:	.00	

### Project Life-to-Date

FY(s):	0000 - 9999	Balance	785,663.31
Budget:	830,000.00		
Actual:	44,336.69		
Unposted:	.00		
Pre-encumbrance:	.00		
Encumbrance:	.00		
Pending:	.00		

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	800,000.00	19,336
222-2010-421.86-12	Operating Equipment	.00	25,000
260-2050-423.96-12	Operating Equipment	30,000.00	

**Print**

**Cancel**

**X Exit**

**Next project**

**Previous proj...**

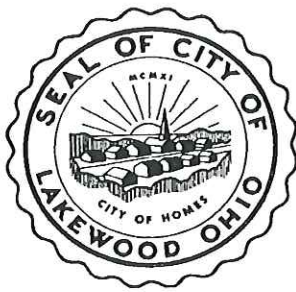
**2016**

**2018**

**Project activit...**

**Change balan...**





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-196

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Rehabilitation of city-owned home at 1462 Belle**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Absolute Roofing & Construction, Inc. in an amount not to exceed \$18,500 to perform Code Violation and Cosmetic Repairs to city-owned property at 1462 Belle.

Absolute Roofing & Construction, Inc. submitted the lowest and best responsive and responsible proposal for this project.

Contracting Authority:	Ordinance 53-16 \$1,850,000
Contracting Balance:	\$504,663 / \$486,163
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-39-10 \$19,872
Account Balance:	(\$3,165) / (\$21,665)
Contract Approved by Law:	Yes ____ / No ____ / PO ____
Object Code:	Contractual Services
Commodity Code:	913-092
Bid Reference:	RFP

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## MEMORANDUM

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**DATE:** September 26, 2017

**TO:** Board of Control

**FROM:** Alex Harnocz  
Planning and Development

**Re:** Contractor to Rehabilitate City-Owned Home at 1462 Belle

---

The Department of Planning and Development is seeking to contract with a general contractor to rehabilitate a City-owned home. This home was formerly owned by the Lakewood Hospital Association and operated as a rental property. It is currently vacant, and cannot be rented due to building code violations. The planned rehabilitation will address both building code and cosmetic issues in order to return the home to a rent-able state.

The City does not intend to be a long-term landlord for this property. However, with several large-scale developments taking place within 3 blocks of the home, we believe that it is in the City's interest to maintain ownership of the property. Vacant buildings are subject to decline and deterioration. In addition, vacant properties represent an attractive nuisance. Therefore it is in the City's interest to rehabilitate the property and have it occupied by rental tenants.

In September 2017, the City contacted five (5) firms which were pre-qualified for construction services as a result of a Request for Qualifications for Construction Services in 2015 through the Division of Community Development. Three (3) firms attended a walkthrough of the homes and ultimately responded to the bid request.

Absolute Roofing was the low bidder for this property. We are proposing a contract with Absolute Roofing for an amount not to exceed \$18,500. Their bid with contingency was \$17,040.

Based on an estimated monthly rent of \$1,200, with \$350/month in anticipated maintenance costs and management fees, the cost of this rehabilitation at 1462 Belle will be recovered in approximately 21 months.

Further bid details are available on Attachment A (enclosed).

Funds will be drawn from account 260-7001-461-39-10 Contractual Services



# BID SUMMARY

## Attachment A

### DHI

	Code Violation	Cosmetic Repairs	Submitted Bid	Contingency	TOTAL BID
1461 St. Charles	\$ 3,310	\$ 3,515	\$ 6,825	\$ 900	\$ 7,725
1462 Belle	\$ 14,045	\$ 3,445	\$ 17,490	\$ 900	\$ 18,390
1472 Belle	\$ 8,170	\$ 1,870	\$ 10,040	\$ 1,200	\$ 11,240

### ABSOLUTE

	Code Violation	Cosmetic Repairs	Submitted Bid	Contingency	TOTAL BID
1461 St. Charles	\$ 5,270	\$ 5,870	\$ 11,140	\$ 1,000	\$ 12,140
1462 Belle	\$ 8,810	\$ 7,230	\$ 16,040	\$ 1,000	\$ 17,040
1472 Belle	\$ 12,470	\$ 2,400	\$ 14,870	\$ 1,000	\$ 15,870

### SMARTLAND

	Code Violation	Cosmetic Repairs	Submitted Bid	Contingency	TOTAL BID
1461 St. Charles	\$ 5,330	\$ 8,495	\$ 13,825	\$ -	\$ 13,825
1462 Belle	\$ 16,080	\$ 18,900	\$ 34,980	\$ -	\$ 34,980
1472 Belle	\$ 17,805	\$ 4,800	\$ 22,605	\$ -	\$ 22,605

	Low Bid	Low Bidder	Appliances	Appliance Allowance	Furnace Allowance	Approx TOTAL Cost
1461 St. Charles	\$ 7,725	DHI	Stove, Fridge, Dishwasher	\$ 1,000	\$ 800	\$ 9,525
1462 Belle	\$ 17,040	Absolute	Stove, Fridge, Dishwasher	\$ 350	\$ 280	\$ 17,670
1472 Belle	\$ 11,240	DHI	Stove, Fridge	\$ 700	\$ 80	\$ 12,020

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260-7001-461.39-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

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Previous acc...

Next account

2016

2018

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Other

Fiscal year: 2017

Budget: 19,872.00

Committed: 23,036.94

Balance: 3,164.94-

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	5,060.16	5,060.16
Q 02 February	1,429.32	6,489.48
Q 03 March	25,177.23	31,666.71
Q 04 April	9,568.33	22,098.38
Q 05 May	60.30	22,158.68

Payment information

Vendor	Total
LAKENWOOD ALIVE	1,500.00
ABSOLUTE ROOFING & CONSTRUCTIO	22,674.60

Encumbrances

PO #	Vendor	Balance
Q 087068	ABSOLUTE ROOFING & CO	.00
Q 087724	ABSOLUTE ROOFING & CO	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	19,872.00
Department	70	Planning and Development	Revised Budget	.00
Division	01	Planning and Development	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	23,036.94
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	.00
Object	10	Other	Unposted encumbrances	.00

Original Budget

19,872.00

Revised Budget

.00

Current expenditures

.00

YTD expenditures

23,036.94

Unposted expenditures

.00

Encumbrances

.00

Unposted encumbrances

.00





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-197

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject:** Award Contract – Rehabilitation of city-owned homes at 1461 St. Charles & 1472 Belle

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **DHI Renovation** in an amount not to exceed \$20,000 to perform Code Violation and Cosmetic Repairs to city-owned property at 1461 St. Charles and 1472 Belle.

DHI Renovation submitted the lowest and best responsive and responsible proposal for this project.

Contracting Authority:	Ordinance 53-16 \$1,850,000
Contracting Balance:	\$486,163 / \$466,163
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-39-10 \$19,872
Account Balance:	(\$21,665) / (\$41,665)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Contractual Services
Commodity Code:	913-092
Bid Reference:	RFP

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



---

## MEMORANDUM

---

**DATE:** September 26, 2017

**TO:** Board of Control

**FROM:** Alex Harnocz  
Planning and Development

**Re:** Contractor to Rehabilitate City-Owned Home at 1461 St.  
Charles, and 1472 Belle

---

The Department of Planning and Development is seeking to contract with a general contractor to rehabilitate three (2) City-owned homes. These homes were formerly owned by the Lakewood Hospital Association and operated as rental properties. Both homes are currently vacant, and cannot be rented due to building code violations. The planned rehabilitation will address both building code and cosmetic issues in order to return the homes to a rent-able state.

The City does not intend to be a long-term landlord for these properties. However, with several large-scale developments taking place within 3 blocks of these properties, we believe that it is in the City's interest to maintain ownership of the property. Vacant buildings are subject to decline and deterioration. In addition, vacant properties represent an attractive nuisance. Therefore it is in the City's interest to rehabilitate the properties and have them occupied by rental tenants.

In September 2017, the City contacted five (5) firms which were pre-qualified for construction services as a result of a Request for Qualifications for Construction Services in 2015 through the Division of Community Development. Three (3) firms attended a walkthrough of the homes and ultimately responded to the bid request.

DHI was the low bidder for all both of these properties. We are proposing a contract with DHI for an amount not to exceed \$20,000. Their bid for the two homes, with contingency was \$18,965 (\$7,725 for 1461 St. Charles, and \$11,240 for 1472 Belle).

Based on an estimated monthly rent of \$1,000, with \$350/month in anticipated maintenance costs and management fees, the cost of this rehabilitation at 1461 St. Charles will be recovered in approximately 15 months.



Based on an estimated monthly rent of \$1,000, with \$350/month in anticipated maintenance costs and management fees, the cost of the rehabilitation at 1472 Belle will be recovered in approximately 18 months.

Further bid details are available on Attachment A (enclosed).

Funds will be drawn from account 260-7001-461-39-10 Contractual Services

# BID SUMMARY

## Attachment A

### DHI

	Code Violation	Cosmetic Repairs	Submitted Bid	Contingency	TOTAL BID
1461 St. Charles	\$ 3,310	\$ 3,515	\$ 6,825	\$ 900	\$ 7,725
1462 Belle	\$ 14,045	\$ 3,445	\$ 17,490	\$ 900	\$ 18,390
1472 Belle	\$ 8,170	\$ 1,870	\$ 10,040	\$ 1,200	\$ 11,240

### ABSOLUTE

	Code Violation	Cosmetic Repairs	Submitted Bid	Contingency	TOTAL BID
1461 St. Charles	\$ 5,270	\$ 5,870	\$ 11,140	\$ 1,000	\$ 12,140
1462 Belle	\$ 8,810	\$ 7,230	\$ 16,040	\$ 1,000	\$ 17,040
1472 Belle	\$ 12,470	\$ 2,400	\$ 14,870	\$ 1,000	\$ 15,870

### SMARTLAND

	Code Violation	Cosmetic Repairs	Submitted Bid	Contingency	TOTAL BID
1461 St. Charles	\$ 5,330	\$ 8,495	\$ 13,825	\$ -	\$ 13,825
1462 Belle	\$ 16,080	\$ 18,900	\$ 34,980	\$ -	\$ 34,980
1472 Belle	\$ 17,805	\$ 4,800	\$ 22,605	\$ -	\$ 22,605

	Low Bid	Low Bidder	Appliances	Appliance Allowance	Furnace Allowance	Approx TOTAL Cost
1461 St. Charles	\$ 7,725	DHI	Stove, Fridge, Dishwasher	\$ 1,000	\$ 800	\$ 9,525
1462 Belle	\$ 17,040	Absolute	Stove, Fridge, Dishwasher	\$ 350	\$ 280	\$ 17,670
1472 Belle	\$ 11,240	DHI	Stove, Fridge	\$ 700	\$ 80	\$ 12,020



Oct 5, 2017 10:25:46 AM EDT

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Navigation

- ★ 260-7001-461.39-10
- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Print

Cancel

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Previous acc...

Next account

2016

2018

Account activi...

Pending trans...

Images

Budget alloca...

### Account information

Contractual Services / Other  
Fiscal year: 2017 Dr  
Budget: 19,872.00  
Committed: 23,036.94  
Balance: 3,164.94

### Project Data

Project Entry Optional

### Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	5,060.16	5,060.16
Q 02 February	1,429.32	6,489.48
Q 03 March	25,177.23	31,666.71
Q 04 April	9,568.33	22,098.36
Q 05 May	60.30	22,158.66

### Payment information

Vendor	(* indicates pending)	Total
Q LAKEWOOD ALIVE		1,560.00
Q ABSOLUTE ROOFING & CONSTRUCTIO		22,674.60

### Encumbrances

PO #	Vendor	Balance
Q 087068	ABSOLUTE ROOFING & CO	.00
Q 087724	ABSOLUTE ROOFING & CO	.00

### Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

### Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund
Department	70	Planning and Development
Division	01	Planning and Development
Activity basic	46	Community Environment
Sub activity	1	Community Environment
Element	39	Contractual Services
Object	10	Other

Original Budget	19,872.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	23,036.94
Unposted expenditures	.00
Encumbrances	.00
Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-198

August 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Services Contract – Re: City Resiliency Planning Initiative**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Service Contract to ReThink Advisors in amount not to exceed \$50,000 to assist the city in our Resiliency Planning Initiative.

ReThink Advisors was chosen to perform these Professional Services based on their submitted proposal.

Contracting Authority:	Ordinance 43-16A \$300,000
Contracting Balance:	\$99,444 / \$49,444
Funding:	General Administration Fund
Account Distribution:	101-5099-412-30-02 \$100,000
Account Balance:	\$4,875 / (\$45,125)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Account Description	Professional Services
Commodity Code:	918-006
Bid Reference:	Professional Service

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





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# MEMORANDUM

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**DATE:** October 4, 2017

**TO:** Board of Control

**FROM:** Alex Harnocz  
Planning and Development

**Re:** Consultant to Assist with Resiliency Initiative

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The Department of Planning and Development is seeking to contract with a consultant to assist with the City's resiliency planning initiative. Resiliency is the ability of an organization to withstand long-term stresses and short-term shocks. The Consultant will support the City's resiliency initiative by providing research, analysis, and reporting at the direction of City Staff in support of the Resiliency Task Force.

We are proposing a contract with ReThink Advisors for an amount not to exceed \$50,000. ReThink will bill the City at a blended rate of \$210 per hour. The 238 hours of work under the scope of this contract will be approved on a task basis by Planning staff based on the Scope of Services outlined in Attachment B.

The City has begun to benchmark our planning efforts against some national planning templates. We have identified significant gaps in this comparison. These gaps are opportunities to stretch our thinking, planning, and ultimately in our investment in Lakewood's future.

ReThink Advisors partners have experience in the fields of planning, business, and the military. They are experienced systems-thinkers with a wealth of connections throughout a number of innovative industries. The partners work closely with the EcoDistricts, a third-party accreditation organization which has developed the EcoDistricts Protocol. The Protocol is a planning template which ultimately leads to a LEED-type accreditation on a neighborhood scale.

ReThink Advisors' is uniquely positioned to help us in each step to stretch our abilities to better anticipate how we might ensure Lakewood's vibrancy for decades to come.

The Consultant, along with City Staff and the volunteer Task Force will analyze adopted plans, identify gaps in these plans, and prioritize projects which will advance the goals identified in the *Community Vision* with an increased emphasis on long-term resiliency. Further detail about the scope of work proposed under this contract can be found in Attachment B.

Funds will be drawn from the Economic Development Fund account number 101-5099-412-30-02 Professional Services / Management Consulting.



Attachment B  
ReThink Advisors Scope of Services

**A. Support of Resiliency Task Force**

**i. Analysis**

Assist Task Force in identifying gaps in existing City plans.

Description: The Consultant will build on the significant planning work to date and assist City Staff in selecting preferred objectives for achieving the priority goals determined by the Resiliency Task Force always seeking connections and synergies between systems.

**ii. Indicators**

Assist Task Force in developing meaningful, measureable dashboard indicators.

Description: The Consultant will assist City Staff and the Resiliency Task Force in reviewing the work of Task 1 and developing meaningful measurements for each priority thereby setting up the work of Task 5. To that end, the Consultant will assist in assembling a set of indicators including at least one for each priority objective category, use the most recent data to establish baseline performance levels for all indicators, and establish ambitious but achievable horizon year performance targets for the full set of indicators.

**iii. Reporting**

Develop flexible, web-based reporting template capable of displaying program indicators in a meaningful intuitive way.

Description: Consultant will assist City Staff in the development of a web-based feedback mechanism (community dashboard) to share performance results and lessons learned as a feedback loop to evaluate and improve the performance of the strategies through amendments to the plan. Deliverables will include a) a dashboard template for review and approval by the City prior to b) a more detailed plan for the process and methodology to create a working dashboard from the approved template.

#### **iv. Tactics**

Assist Task Force and City Staff to establish tactics, programs, and goals.

Description: The Consultant will assist City Staff and the Resiliency Task Force in assembling an action plan of feasible strategies and implementation resources capable of achieving the selected objectives and performance targets. The Consultant will also, once all strategies are identified, and prioritized, assess the relative feasibility and rank the strategies using criteria developed by the Resiliency Task Force.

#### **B. Program-Based Support**

Description: The Consultant will advise City Staff and their project partners as requested to rapidly assess commercial real estate and infrastructure opportunities in the context of the Resiliency initiative as they arise.



### Budget alloca...

Q Professional Services / Management Consulting  
Fiscal year: 2017 Dr  
Budget: 100.000.00  
Committed: 138.750.00  
Q Balance: 38.750.00-

Q 05	May	23,250.00	57,250.00
Q 06	June	.00	57,250.00
Q 07	July	3,250.00	60,500.00
Q 08	August	20,375.00	80,875.00
Q 09	September	6,000.00	86,875.00
Q 10	October	8,250.00	95,125.00
Q 11	November	.00	95,125.00

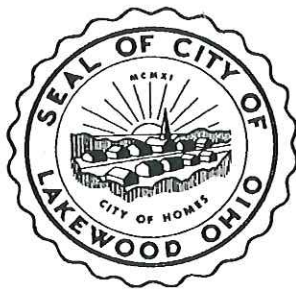
Encumbrances			Balance
	PO #	Vendor	
Q	087014	COMPENSATION ANALYSIS	.00
Q	087088	CATALYST CONSULTING G	18,750.00
Q	087090	COMPENSATION ANALYSIS	.00
Q	087524	IMPROVE CONSULTING &	12,875.00
Q	087563	CATALYST CONSULTING G	.00
Q	087793	MCCAULLEY & CO., LLC	12,000.00

Segment/Balance Details		
Fund	101	General Fund
Department	50	Finance
Division	99	General Administration
Activity basic	41	General Government
Sub activity	2	General Government
Element	39	Professional Services
Object	02	Management Consulting

Vendor	(* indicates pending)	Total
Q COMPENSATION ANALYSIS, INC.		25,500.00
Q IMPROVE CONSULTING & TRAINING		7,125.00
Q CATALYST CONSULTING GROUP		47,500.00
Q MCCAULLEY & CO., LLC		15,000.00

Type	Req/PO	Project	Balance
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Original Budget	100,000.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	86,875.00
Unposted expenditures	8,250.00
Encumbrances	51,875.00
Unposted encumbrances	8,250.00
Dep. encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-199

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Services Contract – Re: Private Property Development Inspection Services**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Service Contract with Mr. Joe Schaller, PE in an amount not to exceed \$40,000 to perform Inspection Services for Private Property Development and Dominion East Ohio through August 31, 2018 to assure plan compliance and compliance with Ohio EPA NPDES permitting.

Mr. Joe Schaller, PE was chosen to perform these Professional Services due to his previous performance on the projects and history with Michael Benza & Associates, Inc. and previous work on the projects.

Contracting Authority:	Ordinance 49-16 \$11,000,000
Contracting Balance:	\$5,180,000 / \$5,140,000
Funding:	General Fund
Account Distribution:	101-2070-462-30-15 \$14,000
Account Balance:	(\$4,154) / (\$44,154)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Account Description	Prof Svs / Stormwater Review/Inspection
Commodity Code:	349-000
Bid Reference:	RFP

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





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## M E M O R A N D U M

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**DATE:** September 19, 2017  
**TO:** Kim Smith, Procurement Officer  
**FROM:** Mark K. Papke, PE, CPESC – City Engineer  
**RE:** Private Property Development Inspection

MKP  
2

Joe Schaller, PE LLC has been the engineer administrating/inspecting the Lakewood projects and is the top ranked firm to perform these professional services.

Attached is an hourly rate proposal (no change in rates from prior year) from Joseph N. Schaller P.E., LLC to perform professional services required for private property development and Dominion East Ohio until August, 31, 2018. These development projects entail storm, sanitary, utility and pavement work in the right-of way and on private property that needs to be monitored on a part time basis to assure plan compliance and compliance with Ohio EPA NPDES permitting. The hours will greatly depend on the number of private development projects, contractor's speed of work and the complexity of each project. I have budgeted 8 hours per week for a year. Some of the costs will be recovered through our storm water fee and developer's deposits.

At its earliest convenience, I recommend that the Board of Control approve Joseph N. Schaller P.E., LLC to continue to provide the services in the amount not to exceed \$40,000 such that these projects can be monitored. These services would be funded through Building & Housing Storm Water account 101-2070-462-30-15.

Please contact me with any questions.

cc: Joe Beno, Director of Public Works

## JOSEPH N. SCHALLER P.E. LLC

Mr. Mark Papke  
City Engineer, Lakewood Ohio  
12650 Detroit Road  
Lakewood, Ohio 44107

September 15, 2017

Re: Professional Services- City of Lakewood

Mr. Papke:

I am pleased to submit the following proposed rates related to providing professional services for construction observation and administration of various projects for the City.


The following are the rates proposed for the period from September 1, 2017 through August 31, 2018. These rates are identical to those used last year and there is no proposed increase:

Construction Observer	\$88.00/Hour
Administrative	\$70.00/Hour
Project Engineer	\$160.00/Hour

I anticipate that any Project Engineer time would be used solely for review of shop drawings, submittals and review of material submittals when requested.

I appreciate the opportunity to provide these services.

Sincerely,

  
Joseph N. Schaller, President  
Joseph N. Schaller P.E. LLC



Oct 4, 2017 3:13:28 PM EDT

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161-2070-462 30-15

Account miscellane

Budget miscellane

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

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Previous acc...

Next account

2016

2018

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Stormwater Review/Inspect

Fiscal year: 2017

Budget: 14,000.00

Committed: 23,570.00

Balance: 9,570.00-

Account Balance by Period

Q 04 April	850.00	7,258.00
Q 05 May	.00	7,258.00
Q 06 June	3,168.00	10,426.00
Q 07 July	3,300.00	13,726.00
Q 08 August	2,354.00	16,080.00
Q 09 September	2,074.00	18,154.00
Q 10 October	.00	18,154.00

Encumbrances

PO #	Vendor	Balance
Q 087271	SCHALLER PE LLC, JOSE	5,416.00

Segment/Balance Details

Fund	101	General Fund
Department	20	Public Safety
Division	70	Housing and Building
Activity basic	46	Community Environment
Sub activity	2	Community Environment
Element	30	Professional Services
Object	15	Stormwater Review/Inspect

Project Data

Project Entry Optional

Payment information

Vendor	(* indicates pending)	Total
Q SCHALLER PE LLC, JOSEPH N.		22,154.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Original Budget

14,000.00

Revised Budget

.00

Current expenditures

2,074.00

YTD expenditures

16,080.00

Unposted expenditures

.00

Encumbrances

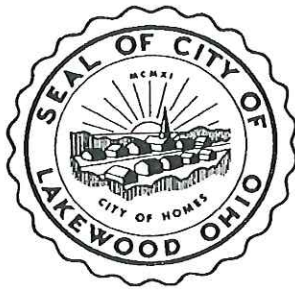
5,416.00

Unposted encumbrances

.00

Pre-encumbrances

.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-200

October 9, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Services Contract – Re: Renovation/Upgrade of Police Firing Range**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **Total Range** in an amount not to exceed \$30,000 to perform Design Services, compile Construction and Bid Documents, and perform Construction Inspection Services for the Police Firing Range Renovation Project.

Total Range was chosen to perform these Professional Services based on their expertise in firing range designs and RFP submission.

Contracting Authority:	Ordinance 53-16 \$1,850,000
Contracting Balance:	\$466,163 / \$436,163
Funding:	Law Enforcement Trust Fund
Account Distribution:	222-2010-421-30-10 Proj #176006 \$30,000
Account Balance:	\$30,000 / \$0.00
Contract Approved by Law:	Yes ____ / No ____ / PO ____
Object Code:	Contractual Services
Commodity Code:	913-092
Bid Reference:	RFP

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



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## MEMORANDUM

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**DATE:** October 3, 2017  
**TO:** Kim Smith  
**FROM:** Joe Beno and Tim Malley  
**RE:** Firing range design services

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I am recommending the approval of a design services contract with Total Range Solutions. They will perform services that will begin with design and construction documents. The services will continue through the bidding phase and into the construction phase of the work. The construction portion of the work is expected to be completed in 2018.

Total Range Solutions came recommended by Officer Pat Fiorilli as a company that specializes in firing range designs. They have done work for police departments and other government agencies across the country.

This work will be paid for as part of Project #176006.





Joe,

I appreciate the opportunity to present to you my scope of services for your range design/development and construction consulting services.

I have 28 years of business, contract, program and project management for planning, design, design-build & construction management projects throughout the United States and South America. Within the past 8-9 years, I have specialized in range design and construction, tactical and weapons training facility design, development and construction projects. While these have been primarily at military installations across the United States to include Hawaii, I have also consulted on private ranges and law enforcement ranges as well.

I believe that my experience and passion for this industry make me a good fit for your project. I hope that you will contact my references and ask them about not only about my experience, work ethic and tenacity, but also my integrity. I strive to create a work environment which helps further the goals of relationship development and maintenance. Because of this I can honestly say, that many of my clients have become personal friends after our working on numerous projects of varying sizes from less than \$500,000 to over \$12,000,000.

My philosophy on any project is that of a team approach. As I would be your representative as the owner, I would work in tandem with you to ensure the success of your project from design completion, bid and award, through construction completion. Having been part owner in an engineering firm for nearly 20 years, I appreciate the financial impact of a capital investment such as yours. I also have an intimate knowledge of the benefits of design review, value engineering, constructability reviews and construction management. I believe in the concept of "Total Quality Management (TQM)" and believe that these principals are often lost when working in a construction environment where low price many times takes precedent to quality. I do believe that you can achieve the goal of completing a project, on-time and on-budget with proper oversight and constant quality control measures.

Attached is my scope of services for the \$30,000 previously quoted. I am happy to discuss any and all details of the scope with you at your convenience.

Regards,

Heather Chaney  
513-846-5955



## **SCOPE OF SERVICES**

### **Design Pre-construction Phase Evaluate Project Options**

**1. Development of Design Drawings**

Will work in conjunction with the City to develop the design documents for demolition, new HVAC and interior range ballistics.

**2. Development of RFP Documents**

Will develop RFP documents for bidding.

**3. Evaluation of Project Options**

Evaluate various project options and provide cost analyses during the Pre-Construction Phase. The evaluation shall identify advantages and/or disadvantages of each option with regard to cost, schedule, logistics, land acquisition, and site development.

**4. Perform Constructability Reviews**

Will review design documents, as they are developed in order to avoid potential problems and to minimize potential change orders. Will provide recommendations on contract provisions that establish contractor performance requirements to promote quality cost effectiveness and schedule compliance.

**5. Assist in Development and/or Review Project Budget**

In consultation with the Owner and the Architect, will assist in the development and/or review the Project Budget that identifies all costs including construction costs, land acquisition costs, consulting fees, permit fees, testing and inspection fees, furnishings, equipment, inflation and contingencies.

**6. Assist in Development and/or Review Project Delivery Strategy**

In consultation with the Owner and the Architect, will analyze project requirements and assist in the development and/or review a preconstruction and construction strategy that addresses requirements for function, cost, quality, time and logistics.

**7. Assist in Development and/or Review the Project Master Schedule**

In consultation with the Owner and the Architect, will assist in the development and/or review the Project Master Schedule that establishes duration and responsibility for all major activities during all phases of the project.

**8. Assist in monitoring the Project Master Schedule**

In consultation with the Owner, will assist in the monitoring of the Project Master Schedule throughout the duration of the project. Will notify the Owner of any potential delays or problems, and will recommend any corrective action necessary to meet the schedule.

**9. Review Overall Cost Estimate**

Will review detailed cost estimates for all building construction and site development work. Will make any recommendations in ways to reduce costs while maintaining quality.



### **Bidding Phase**

**1. Assist in Development and/or Review Bid Packages**

Will assist in the development and/or review bid packages to establish the categories of work into separate contracts that promote competition and provide well-defined and manageable divisions of work.

**2. Assist in Development and/or Review Construction Schedule**

Will assist in the development and/or review the construction schedule that meets the needs of the Owner for inclusion in the contract documents.

**3. Assist in Development and/or Identify Contractor and Supplier Interest**

Will assist in the development and/or review the identification of potential contractors and suppliers and develop their interest in bidding the project to insure a competitive bidding environment. Will assist and/or investigate potential bidders and suppliers to determine their ability to meet project requirements.

**4. Assist in Development and/or Establish Bidding Procedures**

Will assist and/or establish and implement procedures for the bidding process including the distribution of bid documents, the issuance of addenda, the holding of pre-bid conferences, the receipt of bids, and the bidding schedule.

**5. Assist in the Distribution Bid Documents**

Will assist in the distribution all bid documents to contractors and maintain accurate records of distribution activities.

**6. Assist in Conducting Pre-Bid Conferences**

In consultation with the Owner and the Architect, will assist in the scheduling, organizing, and conducting pre-bid conferences in a manner consistent with the bid schedule.

**7. Assist in the Receipt and Evaluation of Bids**

In consultation with the Owner and the Architect, will assist in the receipt and evaluation of bids and recommend the award of contracts

**8. Assist in the Preparation of Construction Contracts**

In consultation with the Owner, will assist in the preparation and coordination of processing of all construction documents.

### **Construction Phase**

**1. Assist in Construction Phase Pre-Construction Conferences**

Will assist in organizing and conducting pre-construction meetings with contractors, consultants, and the Owner. The meetings shall include a review of project management, project schedule, and project procedures.

**2. Assist in the Review and/or Processing of Shop Drawings**

In consultation with the Architect and Owner, will assist in establishing and implementing procedures for processing and approving shop drawings, product data, samples, and other submittals from the contractors and will coordinate the processing and approval of all submittals with the Architect. Will assist and/or review the established submittal log to insure contractor compliance with the contract documents.



**3. Assist in Project Coordination**

Will assist with the administration, management, and related services necessary to coordinate the construction activities of the contractors with each other and with those of the Architect, and the Owner.

**4. Assist in the Control of Construction Quality**

Will assist the owner in the monitoring and inspection of all work in progress to insure the quality of the work and compliance with the contract documents. Will document and report all deficiencies and make recommendations for corrective actions.

**5. Assist in the Processing of Applications for Payment**

Will assist the owner in developing and implementing a procedure for the review and processing of contractor payment applications. Will assist in evaluating the contractor's schedule of values to insure accurate and appropriate payments in contractors.

**6. Project Meetings**

In consultation with the Owner and the Architect, will assist in conducting bi-monthly meetings to discuss job progress, resolve problems, and make decisions.

**7. Construction Superintendent Meetings**

In consultation with the Owner and the Architect, will assist in conducting bi-monthly meetings with the construction superintendents to coordinate construction activities and discuss project progress.

**8. Review of Field Reports**

Review daily job site reports including weather conditions, number of workers, equipment in use, contractor activities, general activities, and special occurrences.

**9. Assist in Development and/or Review the Process for Change Orders**

In consultation with the Owner and the Architect, will assist in the development and/or review the implementation of a system for review and processing of change orders. Will assist and/or review process to estimate the cost of all change orders, insure the validity of change orders, and negotiate the cost of change orders with the contractors on behalf of the Owner if so desired.

**10. Assist in Development and/or Review Inspections and Testing**

In consultation with the Owner and the Architect, will assist in the development and/or review the requirements and make recommendations for inspections and testing. Will assist in the coordinating the selection of independent inspection and testing agencies, review inspection and testing reports, and make recommendations regarding the results of inspections and testing activities.

**11. Recommend Construction Changes**

Will evaluate work in progress and make recommendations for changes in the work on the basis of field conditions, improved quality, cost savings, or time savings.

### Close-Out Phase

- 1. Assist in the Development and/or Review Close-Out Program**  
In consultation with the Owner and the Architect, will assist in the development and/or review a detailed program of close-out activities in compliance with the contract documents. The program will include a close-out schedule, inspections, testing, start-up procedures, warranty processing, and occupancy.
- 2. Assist in the Coordination of the Systems and Equipment Testing**  
Assist in the coordination, monitoring, and documents for testing, calibration, and start-up of all equipment and building systems.
- 3. Review Operation Manuals and Warranties**  
Will review the contractor's submittal of all operating and instruction manuals for equipment and building systems along with all warranty documentation.
- 4. Assist in the Coordination of Training**  
In consultation with the Owner, will assist in the coordination of training of Owner's personnel on the operation and maintenance of building systems and equipment.
- 5. Assist in the Coordination of Substantial and Final Inspections**  
In consultation with the Owner, will assist in the scheduling and coordination of substantial completion and final inspections. Will assist the Owner in the preparation of a list of deficiencies (punch list) and will coordinate all correction action by contractors.
- 6. Assist in the Coordination of Construction Close-Out**  
Will assist in the coordination of close-out activities including the completion of deficiencies, submittal of close-out documents, resolution of change orders, and recommendations for payment of retainage.
- 7. Assist and/or Review the Submittal of Project Documentation**  
Will assist and/or review the submittal all project documentation including files, records, drawings, submittals, samples, and other information to the Owner in an organized and usable form.
- 8. Assist in the Coordination of Warranty Work**  
Will assist in the coordination of the warranty work by contractors to insure that their obligations are fulfilled in a timely manner.

Oct 5, 2017 9:42:08 AM EDT

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NavLine

Project 176006-Firing

☒ Account types

☒ Assets

☒ Expenditures

☒ Liabilities

☒ Revenues

☒ Encumbrances

☒ Miscellaneous info

☒ Pending transaction

☒ Pre-encumbrances

☒ Project detail balance

Project Information

Description: Firing Range Design

Status: Active

Estimate: 30,000.00

Type: SR Special Revenue

Sub type: OT Other

Start/stop dates: 1/01/2017 -

1st month of FY: 00

Source of funds:

Project Year-to-Date

FY: 2017	Balance	30,000.00
Budget:		30,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	30,000.00
Budget:		30,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Code

There are no user defined code fields for this project

Print

Cancel

Exit

Next project

Previous proj...

2016

2018

Project activit...

Change balan...

Account Number	Description	Budget	Actual
022-2010-421.30-10	Professional Services / Other	30,000.00	





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-201

October 6, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – High Rate Treatment Equipment Procurement Contract**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Veolia Water Technology, Inc., dba Kruger to maintain price of \$1,189,000 for equipment required in construction of the Waste Water Treatment Plant Upgrade; High Rate Treatment Project to be bid in 2018. City will not make any payment directly to Veolia Water Technology, Inc., dba Kruger. Upon award of construction project in 2018, General Contractor will purchase HRT Equipment through the city's Fixed Price Solicitation from Veolia Water Technology, Inc., dga Kruger.

Veolia Water Technology, Inc., dba Kruger submitted the lowest and best responsive and responsible bid against the Waste Water Treatment Plant Upgrade; HRT Equipment Fixed Price Solicitation.

Contract Approved by Law: Yes \_\_\_\_ / No \_\_\_\_ / PO \_\_\_\_

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





DEPARTMENT OF PUBLIC WORKS  
DIVISION OF ENGINEERING &  
CONSTRUCTION

JOE BENO, PE  
Director of Public Works

MARK PAPKE, PE, CPESC.  
City Engineer

## Memo

To: Kim Smith – Purchasing Agent  
From: Mark Papke, PE, CPESC – City Engineer  
Date: September 24, 2017  
Re: HRT Equipment Procurement Contract

*MKP*

Regarding the above referenced project, attached are the following:

1. The original RFP;
2. Addendums 1, 2, and 3;
3. Veolia's proposal submittal;
4. Veolia's follow-up question responses; and,
5. CT Consultants proposal review and recommendation for award.

Veolia's proposal is considered the lowest and best proposal to provide the equipment for the High Rate Treatment facility. The City will not expend any funds directly to Veolia as their fees will be invoiced to the General Contractor (TBD) awarded the project which is anticipated in 2019 through 2021. In general, the agreement is for Veolia to work with CT Consultants to prepare the contract bid documents and for Veolia to hold their pricing for project expected to begin in 2019. I am recommending that the Board of Control approve contracting with Veolia Water Technologies Inc., dba Kruger for the procurement of the HRT equipment.

Please contact me with any questions.



September 15, 2017



Mr. Mark Papke, P.E.  
City Engineer  
City of Lakewood  
12650 Detroit Avenue  
Lakewood, Ohio 44107

**Re: Lakewood HRT Equipment Procurement  
Proposal Results**

Dear Mr. Papke:

Proposals were received for the above referenced project on August 25<sup>th</sup>, 2017 and attached you will find a copy of the Proposal Tabulation for your review. The two proposals received were a low bid of \$1,189,000.00 from Veolia Water Technology Inc. dba Kruger and a high bid of \$1,656,500.00 from WesTech.

The award for this Proposal is based on 'Best Value' taking into account various evaluation factors and cost. Both HRT Suppliers submittals were followed with a letter requesting clarifications on their submittals. Each responded with sufficient responses. The differences in Values based on our review indicate Veolia has the lowest capital cost and the most experience. Veolia also included more Vendor Service support time, albeit marginally more time than WesTech. Based on the above, Veolia appears to provide the Best Value for the HRT Equipment supply. They have included a Bid Bond and Performance Guarantee. It is our opinion that they are experienced and qualified to supply the required equipment. Attached is their response to your questions which should be referenced and attached to your award and agreement documents if you should proceed with an agreement with Veolia.

Should you have any questions or require additional information, please feel free to contact our office.

Respectfully,

**CT CONSULTANTS, INC.**

Thomas E. Voldrich P.E.  
Principal

TEV/BR:mep

cc: Robert H. Greytak P.E., CT Consultants, Inc.  
Joseph J. Beno, P.E., Director of Public Works

Enclosures

H:\2017\170101\SPEC\HRT Equipment Procurement\Proposal Review\Bid Results Letter.Doc

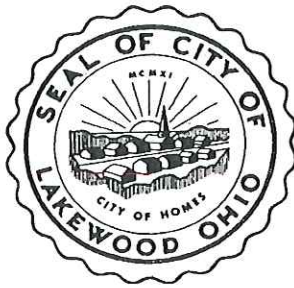




CITY OF LAKEWOOD, OH  
 WWTP Upgrade  
 HRT Equipment; Fixed Price Solicitation

Proposals due by:  
 August 25, 2017  
 4:00 PM

BIDDER	PROPOSAL AMOUNT	ement	NCA
1) Westech	\$ 1,656,500.00 Lump $\frac{1}{2}$ Performance		✓
2) Kruger	\$ 1,189,000.00 inclusive		✓



DEPARTMENT OF PUBLIC WORKS  
12650 DETROIT AVENUE • 44107 • (216) 529-6692

JOSEPH J. BENO, PE  
Director of Public Works

MARK K. PAPKE, PE, CPESC  
City Engineer

September 1, 2017

Thomas Perry  
Veolia Water Technologies, Inc.  
4001 Weston Parkway  
Cary, NC 27513

Via: Email: [tom.perry@veolia.com](mailto:tom.perry@veolia.com)

AND

Andy Szekeress  
Veolia Water Technologies, Inc.  
4001 Weston Parkway  
Cary, NC 27513

Via: Email: [andy.szekeress@veolia.com](mailto:andy.szekeress@veolia.com)

AND

Chris Kushner  
The Henry P. Thompson Company  
101 Main Street, Suite 300  
Milford, Ohio 45150

Via email: [ckushner@hpthompson.com](mailto:ckushner@hpthompson.com)

Re: Lakewood Ohio High Rate Treatment Facility – Request for Proposals

Dear Gentlemen:

The City of Lakewood is in receipt of your Proposal of August 25<sup>th</sup> for the equipment and vendor services supply for the City's HRT High rate Treatment Facility. Please acknowledge and or provide answers for the following items which were noted during our review of your proposal, which do not appear to meet the specifications. Please confirm.

Scope of Supply

- Item 3 – Cone scraper mechanism are to be provided
- Item 5- Walkway bridges are required for the clarifier mechanisms.
- Item 12 – Mixer drive unit is to be rated for inverter duty.
- Item 18 – A total of 3 coagulant pumps (1 duty for each train and 1 standby) are required.
- Item 19 - Initial polymer supply for treatment up to 100 MG of wastewater processed is to be provided.
- Item - 20 – Chemical feed flash mixer is to be provided.
- Item 21- A coagulation feed day tank is required.

Responsiveness to Best Value Criteria:

Item 10 - Confirm high efficiency motors will be provided.

In addition, Article 6 of the proposal has a specific payment schedule which cannot be altered. Your Tab 7 Payment schedule is in conflict and must be retracted. Also, your Terms require direct payment by the City to Veolia. As specified, the HRT Supplier's Agreement will be assumed by the General Contractor. This payment stipulation must also be retracted.

A letter acknowledging these issues must be received before the City can consider your proposal for further evaluation. We appreciate a response within 5 business days. Your response letter will be referenced and attached to the Agreement.

Respectfully,

**THE CITY OF LAKEWOOD**

A handwritten signature in black ink, appearing to read 'Mark K. Papke', written in a cursive style.

Mark K. Papke, PE, CPESC  
City Engineer

Copy to: Tom Voldrich, CT Consultants





September 7, 2017

The City of Lakewood  
Attn: Mr. Mark Papke, P.E. City Engineer  
12650 Detroit Road  
Lakewood, OH 44107

**Re: Response to Questions Received 9/1/2017  
Lakewood OH HRT Facility – Request for Proposals  
Kruger ACTIFLO® Proposal Submittal  
Kruger Project No. 5700135507**

Mr. Papke,

Please find herein Kruger's responses in **BLUE** to the questions received September 1, 2017 relating to Kruger's Proposal Submittal dated August 25, 2017. Kruger's HRT Proposal price is unchanged based on our responses.

Scope of Supply

- Item 3 – Cone scraper mechanism are to be provided.  
✓ **Kruger: This was included in Kruger's Proposal Submittal.**
- ✓ **Kruger Proposal Section 5, Scope of Supply, including Scope of Work by Others page 9: Lists 2 scraper drives that comply with specification 11320.2.7 Drive Option A which includes cone scrapers (11320.2.7.A.7).**
- Item 5- Walkway bridges are required for the clarifier mechanisms.  
✓ **Kruger: Support bridges per Specification Section 11320 were included in Kruger's Proposal Submittal.**

- Item 12 – Mixer drive unit is to be rated for inverter duty.  
✓ **Kruger: These were included in Kruger's Proposal Submittal.**

**Kruger Proposal Section 5, Scope of Supply, including Scope of Work by Others page 9: Lists 2 maturation tank mixers that comply with specification 11320 which includes inverter duty – AC induction motors. No other mixer motors are inverter duty based on our standard design and interpretation of specification section 11320.2.4.A.6. If other mixers motors are required to be inverter duty, please let us know.**





Item 18 – A total of 3 coagulant pumps (1 duty for each train and 1 standby) are required.

✓ Kruger: These were included in Kruger's Proposal Submittal.

Kruger Proposal Section 5, Scope of Supply, including Scope of Work by Others page 11: Lists an auto coagulant metering system that complies with specification 11320, specifically subsection 2.15.B and G which calls out a single skid with 3 pumps (one duty per train and one common standby).

Item 19 - Initial polymer supply for treatment up to 100 MG of wastewater processed is to be provided.

✓ Kruger: Initial polymer supply per specification 11320.2.19 was included in Kruger's Proposal Submittal.

Please add 1,100 gallons of Hydrex emulsion polymer to Kruger Proposal Section 5, Scope of Supply, including Scope of Work by Others page 10.

Item - 20 – Chemical feed flash mixer is to be provided.

Kruger: Per addendum #2, answer 12, this mixer is to be provided by the General Contractor. Therefore, this is currently not included in Kruger's Proposal Submittal. If the September 1 letter supersedes addendum #2 please let us know. *(They are correct. It is by GC)*

Item 21- A coagulation feed day tank is required.

✓ Kruger: A coagulant day tank was included in Kruger's Proposal Submittal.

Per addendum #2, answer 1, the day tanks are to be provided by the HRT supplier. Please add 1 (one) 500-gallon day tank for coagulant storage to Proposal Section 5, Scope of Supply, including Scope of Work by Others page 10.

It is our understanding that this day tank will be filled (when needed) from the bulk storage tank provided by the general contractor. Also, our emulsion polymer will be provided in 275 gallon totes so no additional day tank would be required for the polymer.







Responsiveness to Best Value Criteria

- ✓ Item 10 - Confirm high efficiency motors will be provided.  
Kruger: This was included in Kruger's Proposal Submittal.

Proposal Section 5, Scope of Supply, including Scope of Work by Others page 9-10: Lists premium efficiency motors for each item as required in specification section 11320- 2.4.A.6 and 2.6.B.7. It is Kruger's understanding that premium efficiency motors are the intended standard of the specifications.

- In addition, Article 6 of the proposal has a specific payment schedule which cannot be altered. Your Tab 7 Payment schedule is in conflict and must be retracted. Also, your Terms require direct payment by the City to Veolia. As specified, the HRT Supplier's Agreement will be assumed by the General Contractor. This payment stipulation must also be retracted.
- ✓ Kruger: Kruger retracts the payment schedule, as well as implication of payment by the City to Veolia, as noted within Section 7 of Kruger Proposal Submittal. Kruger accepts the payment schedule as noted within Article 6 – Payment to HRT Supplier included within Section 00400 of Fixed Price Solicitation dated August 2017.

If you have any questions or require clarification on our offering, please contact our Regional Sales Manager, Andy Szekeress (andy.szekeress@veolia.com, Phone: 715-693-5960; Cell: 715-432-6852) or me directly. We appreciate the opportunity to propose to continue to develop your HRT facility with CT Consultants.

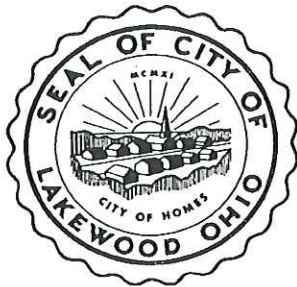
Regards,

Thomas Perry  
ACTIFLO® Product Manager  
Office: 919-677-8310  
Email: tom.perry@veolia.com

CC: TP, DA, REC, AS, project file – Kruger  
Chris Kushner – HP Thompson







12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-202

October 6, 2017

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Professional Service Contract – Re: Legal Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract to **Sutter O'Connell Attorneys** in the amount of **\$15,000** to provide professional additional legal services in regard to the **Edward Graham, et al v. City of Lakewood regarding the matter of Lakewood Hospital and Michael Skindell v. Mary Louise Madigan, et al** for Fiscal Year 2017. Contract with **Sutter O'Connell Attorneys** now totals **\$80,000**.

Contracting Authority:	Ordinance 43-16A \$500,000
Contracting Balance:	\$288,312 / \$273,312
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-413-30-04 \$100,000
Account Balance:	(\$5,456) / (\$20,456)
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER  
DIRECTOR OF LAW

PAMELA L. ROESSNER  
CHIEF PROSECUTOR

JENNIFER L. SWALLOW  
CHIEF ASSISTANT LAW  
DIRECTOR

ANDREW FLECK  
ASSISTANT PROSECUTOR

**LAW DEPARTMENT  
OFFICE OF PROSECUTION**  
12650 Detroit Avenue • Lakewood, Ohio 44107  
216/529-6030 • FAX 216/228-2514  
Website: [www.onelakewood.com](http://www.onelakewood.com)  
Email: [law@lakewoodoh.net](mailto:law@lakewoodoh.net)

OCTOBER 9, 2017

Board of Control  
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood to continue its contract with Sutter O'Connell Attorneys in an additional amount of \$15,000.00 for special legal services in regards to the Edward Graham, et al v. City of Lakewood regarding the matter of Lakewood Hospital and Michael Skindell v. Mary Louise Madigan, et al for the year 2017. This matter will be paid from account # 260-7001-461-30.04. The current PO is #087439.

Very truly yours,

Kevin M. Butler  
Law Director

Sep 28, 2017 3:28:23 PM EDT

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SUNGARD PUBLIC SECTOR  
NavLine

- ★ 260-7001-461.30-04
  - ☒ Account miscellaneous
  - ☒ Budget miscellaneous
  - ☒ Encumbrances
  - ☒ Pre-encumbrances
  - ☒ Transactions
    - ☒ Detail by date
    - ☒ Detail by code
    - ☒ Detail by year & p
    - ☒ Pending by date
    - ☒ Pending by code
    - ☒ Pending by year
    - ☒ Procurement car

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Previous acc...

Next account

2016

2018

Account activi...

Pending trans...

Images

Budget alloca...

#### Account information

Q Professional Services / Special Legal Services  
 Fiscal year: 2017 Dr  
 Budget: 100,000.00  
 Committed: 105,000.00  
 Q Balance: 5,000.00-

#### Project Data

Project Entry Optional

#### Account Balance by Period

Q	Month	Amount	Balance
Q 04	April	100.00	38,329.32
Q 05	May	6,986.89	45,316.12
Q 06	June	7,665.00	52,981.12
Q 07	July	7,850.00	60,831.12
Q 08	August	10,101.20	70,932.32
Q 09	September	665.00	71,597.32
Q 10	October	.00	71,597.32

#### Payment information

Vendor	(* indicates pending)	Total
Q THOMPSON HINE LLP		14,433.20
Q SUTTER O'CONNELL CO.		57,164.12

#### Encumbrances

PO #	Vendor	Balance
Q 087304	THOMPSON HINE LLP	7,246.80
Q 087439	SUTTER O'CONNELL CO.	7,835.88
Q 087654	THOMPSON HINE LLP	18,320.00
Q 087723	THOMPSON HINE LLP	.00

#### Pre Encumbrances

Type	Req/PO	Project	Balance

#### Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund
Departaent	70	Planning and Development
Division	01	Planning and Development
Activity basic	46	Community Environment
Sub activity	1	Community Environment
Element	30	Professional Services
Object	04	Special Legal Services

Original Budget	100,000.00
Revised Budget	.00
Current expenditures	665.00
YTD expenditures	70,932.32
Unposted expenditures	.00
Encumbrances	33,402.68
Unposted encumbrances	.00
Net encumbrances	.00

MW





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-203

October 6, 2017

Board of Control  
City of Lakewood, Ohio 44107

Subject: **Amend Contract – Professional Service Contract – Re: Legal Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to amend a requirement contract to Thompson Hine in an amount not to exceed \$10,000 to provide professional additional legal services pertaining to negotiations and other matters with the Cleveland Clinic Foundation and Lakewood Hospital Association, Inc. relating to Lakewood Hospital. Contract with Thompson Hine now totals \$30,000.

Contracting Authority:	Ordinance 43-16A \$500,000
Contracting Balance:	\$273,312 / \$263,312
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-461-30-04 \$100,000
Account Balance:	(\$20,456) / (\$30,456)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Account Description	Professional Services / Special Legal Services
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





KEVIN M. BUTLER  
DIRECTOR OF LAW

PAMELA ROESSNER  
CHIEF PROSECUTOR

JENNIFER L. MLADEK  
CHIEF ASSISTANT LAW  
DIRECTOR

ANDREW FLECK  
ASSISTANT PROSECUTOR

**LAW DEPARTMENT  
OFFICE OF PROSECUTION**  
12650 Detroit Avenue • Lakewood, Ohio 44107  
216/529-6030 • FAX 216/228-2514  
Website: [www.onelakewood.com](http://www.onelakewood.com)  
Email: [law@lakewoodoh.net](mailto:law@lakewoodoh.net)

OCTOBER 9, 2017

Board of Control  
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to continue its contract with Thompson Hine LLP for professional legal services pertaining to the City of Lakewood negotiations and other matters with the Cleveland Clinic Foundation and Lakewood Hospital Association, Inc. relating to Lakewood Hospital for an additional amount of \$10,000.00 for the year 2017. Invoices for this matter should be from account number 260-7001-461-30.04. The current P.O. # is 087304.

Very truly yours,

Kevin M. Butler  
Law Director

Sep 28, 2017 3:28:23 PM EDT

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SUNGARD PUBLIC SECTOR

NavLine

280-7001-461.30-04

☒ Account miscellaneous  
☒ Budget miscellaneous  
☒ Encumbrances  
☒ Pre-encumbrances  
☒ Transactions  
☒ Detail by date  
☒ Detail by code  
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☒ Pending by year  
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Next account

2016

2018

Account activi...

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Account information

Professional Services / Special Legal Services

Fiscal year: 2017

Budget: 100,000.00

Committed: 105,000.00

Balance: 5,000.00-

Project Data

Project Entry Optional

Account Balance by Period

Q 04 April	100.00	38,329.32
Q 05 May	6,986.80	45,316.12
Q 06 June	7,665.00	52,981.12
Q 07 July	7,850.00	60,831.12
Q 08 August	10,101.20	70,932.32
Q 09 September	665.00	71,597.32
Q 10 October	.00	71,597.32

Payment information

Vendor	(* indicates pending)	Total
Q THOMPSON HINE LLP		14,433.20
Q SUTTER O'CONNELL CO.		57,164.12

Encumbrances

PO #	Vendor	Balance
Q 087304	THOMPSON HINE LLP	7,246.80
Q 087439	SUTTER O'CONNELL CO.	7,835.88
Q 087654	THOMPSON HINE LLP	18,320.00
Q 087723	THOMPSON HINE LLP	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	100,000.00
Department	70	Planning and Development	Revised Budget	.00
Division	01	Planning and Development	Current expenditures	665.00
Activity basic	46	Community Environment	YTD expenditures	70,932.32
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	33,402.68
Object	04	Special Legal Services	Unposted encumbrances	.00

MW



Substitute

Request to Pass on 2<sup>nd</sup> Reading

ORDINANCE NO: 43-16A

BY: Anderson, Bullock, Litten,  
Marx, Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, amending Ordinance 43-16, adopted December 19, 2016, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2017 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2017 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law, and

WHEREAS, this Council by a vote of at least five of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2017, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. Section 1 of Ordinance 43-16, adopted December 19, 2016, currently reading as follows:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2017 Budget are as follows:

- |                                                                     |         |
|---------------------------------------------------------------------|---------|
| 1) Legal Services.....                                              | 200,000 |
| 2) Recodification of Ordinances .....                               | 12,500  |
| 3) Financial Audit .....                                            | 75,000  |
| 4) Hospitalization and Health Care Benefit Consulting Services..... | 45,000  |

5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	13,000
7) Healthcare, Physicals, Drug & Alcohol Testing .....	25,000
8) Employee Assistance Program .....	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions .....	75,000
11) Housing and Building Plans Examinations .....	150,000
12) Lakewood Jail Medical Services .....	50,000
13) Band Concerts.....	15,000
14) Municipal Engineering Consultant.....	60,000
15) Debt Issuance Costs .....	150,000
16) Integrated Wet Weather Plan Professional Services .....	500,000
17) Administrative Professional Services.....	250,000
18) Professional Services related to Lakewood Hospital .....	500,000
<b>Sub-Total .....</b>	<b>\$2,290,500</b>

Services contracts included in the 2017 Budget are as follows:

1) Government Agreements (WEB).....	110,000
2) Government Agreements (Bd of Ed/Pools) .....	210,000
3) Financial Institution Service Charges .....	60,000
4) Electronic Payment Services .....	200,000
5) Property & Liability Insurance Contracts .....	450,000
6) Workers' Comp Stop Loss Insurance .....	90,000
7) Life Insurance .....	20,000
8) Hospitalization and Health Care Benefit Services .....	7,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service .....	300,000
11) Home Delivered Meals .....	47,500
12) Distribution System Leak Survey .....	40,000
13) Disposal of Screenings and Grit (WWTP) .....	10,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal .....	30,000
18) Waste Collections – Condominiums .....	95,000
19) Biosolids Disposal.....	103,000
20) Roll-Off Box for Construction Debris .....	65,000
21) Site to Receive & Process Yard Waste.....	45,000
22) Lab Analysis Service .....	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts .....	375,000
24) Communications Services.....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service .....	50,000
27) Cellular Phone Service .....	250,000
28) Laundry Service-Police Department.....	12,000
29) HVAC Maintenance .....	125,000
30) Elevator Maintenance .....	25,000
31) Fire Alarm Maintenance .....	75,000
32) Copier Maintenance Service .....	25,000
33) Postage, Mailing Services, Equipment Lease/Maintenance .....	250,000
34) Rental and Laundry of Uniforms .....	15,000
35) Advertising .....	30,000
36) Printing Services.....	115,000
37) CRIS/LEADS Fees .....	20,000
38) Parking Citation Billing Service .....	50,000
39) Fireworks Display.....	40,000



40) Transportation Services .....	45,000
<b>Sub-Total .....</b>	<b>\$12,187,500</b>

Materials, supplies, and equipment authorized for purchase under the 2017 Budget are as follows:

1) Sand and Aggregate .....	30,000
2) Concrete Supplies .....	50,000
3) Asphalt Materials .....	50,000
4) Asphalt Cold Patch .....	25,000
5) Crack Sealant .....	40,000
6) Road Salt (Sodium Chloride) .....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances .....	100,000
8) Water Meter Supplies & Materials .....	50,000
9) Sign Shop-Supplies, Blanks & Reflective Material .....	195,000
10) Polymer Flocculants .....	25,000
11) Wastewater Treatment Chemicals .....	120,000
12) Tires and Road Service .....	80,000
13) Automotive Repairs, Parts and Supplies .....	600,000
14) Oil and Lubricants .....	45,000
15) Fuel (Gasoline and Diesel) .....	500,000
16) Purchase of Uniforms and Gear – Public Works .....	40,000
17) Electrical Supplies .....	50,000
18) Hardware Supplies .....	40,000
19) Janitorial Supplies .....	45,000
20) Landscape Materials .....	25,000
21) Lumber Supplies .....	100,000
22) Plumbing Supplies .....	40,000
23) Pool Supplies – Chemicals .....	45,000
24) Small Tools and Equipment .....	130,000
25) Prisoner Food Supplies .....	40,000
26) Purchase Uniforms & Gear – Safety Forces .....	75,000
27) Ammunition .....	25,000
28) Office Supplies .....	35,000
29) Computer Supplies .....	10,000
30) Computer Software .....	20,000
31) Communications Equipment .....	75,000
32) Paper Supplies .....	15,000
33) Lease Copier Equipment .....	37,000
34) Subscriptions/Publications .....	35,000
35) Reforestation .....	175,000
36) Police Operating Equipment .....	150,000
37) Fire/EMS Operating Equipment .....	150,000
38) Waste Water Treatment Plant Operating Equipment .....	100,000
39) Fitness Equipment/Devices .....	50,000
<b>Sub-Total .....</b>	<b>\$3,717,000</b>
<b>Total .....</b>	<b>\$18,195,000</b>

shall be and is hereby amended to read:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2017 Budget are as follows:



1) Legal Services.....	225,000
2) Recodification of Ordinances .....	12,500
3) Financial Audit .....	75,000
4) Hospitalization and Health Care Benefit Consulting Services.....	45,000
5) Consultant for Workers Compensation.....	30,000
6) Risk Management Consulting Services.....	13,000
7) Healthcare, Physicals, Drug & Alcohol Testing .....	25,000
8) Employee Assistance Program .....	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions .....	75,000
11) Housing and Building Plans Examinations .....	150,000
12) Lakewood Jail Medical Services .....	50,000
13) Band Concerts.....	15,000
14) Municipal Engineering Consultant.....	60,000
15) Debt Issuance Costs .....	150,000
16) Integrated Wet Weather Plan Professional Services .....	500,000
17) Administrative Professional Services .....	300,000
18) Professional Services related to Lakewood Hospital .....	500,000
Sub-Total .....	\$2,365,500

Services contracts included in the 2017 Budget are as follows:

1) Government Agreements (WEB).....	110,000
2) Government Agreements (Bd of Ed/Pools).....	550,000
3) Financial Institution Service Charges .....	60,000
4) Electronic Payment Services .....	200,000
5) Property & Liability Insurance Contracts .....	450,000
6) Workers' Comp Stop Loss Insurance .....	90,000
8) Life Insurance .....	20,000
8) Hospitalization and Health Care Benefit Services .....	7,500,000
9) Medical Claims Billing Service .....	100,000
10) Sentenced Prisoners Full Jail Service .....	300,000
12) Home Delivered Meals .....	47,500
12) Distribution System Leak Survey .....	40,000
13) Disposal of Screenings and Grit (WWTP) .....	10,000
14) Excavation Spoils Removal .....	100,000
15) Roll of Box for Street Sweeping .....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal .....	30,000
18) Waste Collections – Condominiums .....	95,000
19) Biosolids Disposal .....	103,000
20) Roll-Off Box for Construction Debris .....	65,000
21) Site to Receive & Process Yard Waste.....	45,000
22) Lab Analysis Service .....	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts.....	550,000
24) Communications Services .....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service .....	82,500
27) Cellular Phone Service .....	250,000
28) Laundry Service-Police Department .....	12,000
29) HVAC Maintenance .....	125,000
30) Elevator Maintenance .....	25,000
31) Fire Alarm Maintenance .....	75,000
32) Copier Maintenance Service .....	25,000
33) Postage, Mailing Services, Equipment Lease/Maintenance .....	275,000
34) Rental and Laundry of Uniforms .....	15,000

35) Advertising .....	30,000
36) Printing Services .....	150,000
37) CRIS/LEADS Fees .....	20,000
38) Parking Citation Billing Service .....	50,000
39) Fireworks Display .....	40,000
40) Transportation Services .....	65,000

Sub-Total .....\$12,815,000

Materials, supplies, and equipment authorized for purchase under the 2017 Budget are as follows:

1) Sand and Aggregate .....	45,000
2) Concrete Supplies .....	50,000
3) Asphalt Materials .....	50,000
4) Asphalt Cold Patch .....	25,000
5) Crack Sealant .....	40,000
6) Road Salt (Sodium Chloride) .....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances .....	100,000
8) Water Meter Supplies & Materials .....	50,000
9) Sign Shop-Supplies, Blanks & Reflective Material .....	195,000
10) Polymer Flocculants .....	25,000
11) Wastewater Treatment Chemicals .....	120,000
12) Tires and Road Service .....	80,000
13) Automotive Repairs, Parts and Supplies .....	600,000
14) Oil and Lubricants .....	45,000
15) Fuel (Gasoline and Diesel) .....	500,000
16) Purchase of Uniforms and Gear – Public Works .....	40,000
17) Electrical Supplies .....	50,000
18) Hardware Supplies .....	40,000
19) Janitorial Supplies .....	45,000
20) Landscape Materials .....	25,000
21) Lumber Supplies .....	100,000
22) Plumbing Supplies .....	40,000
23) Pool Supplies – Chemicals .....	45,000
24) Small Tools and Equipment .....	130,000
25) Prisoner Food Supplies .....	40,000
26) Purchase Uniforms & Gear – Safety Forces .....	75,000
27) Ammunition .....	25,000
28) Office Supplies .....	35,000
29) Computer Supplies .....	10,000
30) Computer Software .....	40,000
31) Communications Equipment .....	75,000
32) Paper Supplies .....	15,000
33) Lease Copier Equipment .....	37,000
34) Subscriptions/Publications .....	35,000
35) Reforestation .....	175,000
36) Police Operating Equipment .....	150,000
37) Fire/EMS Operating Equipment .....	150,000
38) Waste Water Treatment Plant Operating Equipment .....	100,000
39) Fitness Equipment/Devices .....	50,000

Sub-Total .....\$3,752,000

Total .....\$18,932,500

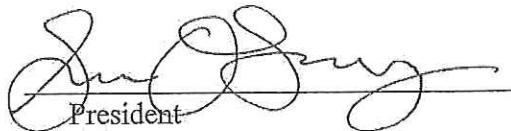


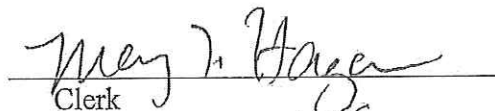
Section 2. Contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

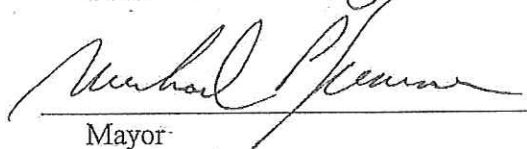
Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: October 2, 2017

  
President

  
Clerk

Approved: October 3, 2017

  
Mayor



ORDINANCE NO. 56-16

BY: Anderson, BBullock, Litten, Marx, Nowlin,  
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the **Sidewalk Improvement Program** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2017 in accordance with the Capital Improvement Plan for fiscal year 2017; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

**Sidewalk Improvement Program**

**\$800,000**

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

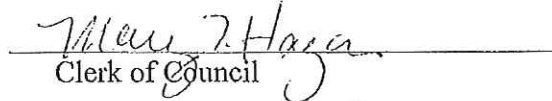
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 19, 2016

  
President of Council

  
Clerk of Council

Approved: December 21, 2016

  
Mayor



First Reading & Referred to the Finance  
Committee 11/21/16. Second Reading 12/5/16.

ORDINANCE NO. 53-16

BY: Anderson, Bullock, Litten, Marx, Nowlin,  
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for **Buildings & Facilities Improvements** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2017 in accordance with the Capital Improvement Plan for fiscal year 2017; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

**Buildings & Facilities Improvements**

**\$1,850,000**

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

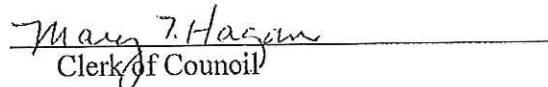


and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 19, 2016

  
President of Council

  
Clerk of Council

Approved: December 21, 2016

  
Mayor

First Reading & Referred to the Finance  
Committee 11/21/16.  
Second Reading 12/5/16.

ORDINANCE NO. 49-16

BY: Anderson, Bullock, Litten, Marx,  
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the **Wastewater System and Treatment Improvement Program** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2017 in accordance with the Capital Improvement Plan for fiscal year 2017; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

**Wastewater System and Treatment Improvement Program**

**\$11,000,000**

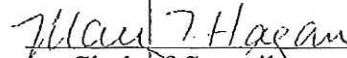
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 19, 2016

  
\_\_\_\_\_  
President of Council

  
\_\_\_\_\_  
Clerk of Council

Approved: December 21, 2016

  
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Mayor